

REVISED BYLAWS OF THE
SQUARE AND ROUND DANCERS OF SOUTHERN NEVADA, INC.

April 9, 2005

ARTICLE I NAME

SECTION A. NAME

The name of the organization shall be the Square and Round Dancers of Southern Nevada, Inc, hereafter referred to as the Association,

SECTION B. NOT FOR PROFIT

The Association is incorporated in the State of Nevada as a not for profit corporation and does not contemplate the distribution of gain, profits, or dividends to the members thereof.

SECTION C. USDA AFFILIATE

The Association is a member of the United Square Dancers of America.

ARTICLE II PURPOSE

The Association is organized to:

1. Promote the education and teaching of square and round dancing.
2. Create a friendly atmosphere among member clubs
3. Provide for the exchange of ideas and the distribution of information between area square and round dance clubs, members, dancers, square dance callers and round dance teachers/cuers.
4. Coordinate efforts that sponsor and support local, state, interstate, national and international square and round dance activities.
5. Make available General Liability Insurance to member clubs and Accidental Medical Expense, Accidental Dismemberment insurance and Accidental Death insurance for dancers while engaged in official club dancing events.

ARTICLE III MEMBERSHIP

SECTION A. MEMBERSHIP

Membership shall be open to Square and Round Dance Clubs, and shall not be restricted on the basis of race, nationality, sex, age, religion, or sexual orientation.

SECTION B. APPLICATION

1. Any square and round dance club may apply for membership in the Association, provided they hold regularly scheduled dances during the calendar year.
2. Application for membership shall be in writing to the Association, and shall be accompanied by an up-to-date set of bylaws governing said dance club (if there are any), and a roster of officers or club leaders and all club members.
3. Membership shall be decided by a majority vote of the board present and voting.
4. Upon acceptance of the application, membership shall become effective when all dues and fees are paid.

SECTION C. ROSTERS

1. Each club shall send to the Secretary of the Association an up-to-date club roster in October of each year.
2. The roster shall contain a list of the club officers, member names, addresses, zip codes, telephone numbers (optional), as required for Association membership and insurance purposes. The information shall not be released or used for any other purpose.

SECTION D. WITHDRAWAL

1. A member club may withdraw by posting a letter to the Association.
2. The club may reapply for membership in accordance with Article III Section B, once per 12 month period. Dues, plus a reinstatement fee as set by the Board and set forth in the Standing Rules, will be due and payable upon reinstatement.

ARTICLE IV FISCAL YEAR AND REVENUE

SECTION A. FISCAL YEAR

The Fiscal Year shall be January 1, through December 31.

SECTION B. DUES

1. Annual Dues shall be set by the Board, and set forth in the Standing Rules.
2. Dues shall be paid before January 1 of each year.
3. Dues for new clubs joining after January 1 shall be prorated.
4. Clubs must be notified of any change in dues at least thirty-days (30) prior to the beginning of the Fiscal Year.

SECTION C. AUDIT

An Audit Committee shall be appointed by the President at the first meeting of the Fiscal Year to make an audit of the financial records. The Committee shall report to the Board at no later than the third regular meeting of the Board.

ARTICLE V ELECTION AND DUTIES OF OFFICERS

SECTION A. OFFICERS

The elected officers shall be President, Vice-President, Secretary, and Treasurer.

SECTION B. REQUIREMENTS

1. Be an active member of a club that is a member of the Association.
2. Be at least eighteen (18) years of age.
3. Not be a member of Callerlab or Roundalab.
4. Two (2) members of the same household shall not serve concurrently as officers.

SECTION C. NOMINATING/ELECTION COMMITTEE

1. The nominating committee shall be composed of three Board Members. They shall elect their own chairperson.
2. The nominating/election committee shall submit a proposed slate of officers to the Board at the last regular meeting of the Association prior to a general or special election.
3. The Nominating committee will be responsible for printing the ballots and for opening and counting all votes.

SECTION D. NOMINATION FROM THE FLOOR

1. Nomination may be made at the last regular meeting of the Association prior to the general or special election provided the candidates meet the requirements for the office and have given consent to serve if elected.
2. No other names can appear on the ballot other than as stated in Article V, Section C and D.

SECTION E. GENERAL ELECTIONS

1. Election shall be by ballot mailed to each member club at least thirty (30) days prior to the election meeting. Each ballot will include, for the purposes of returning the ballot, an envelope addressed to the secretary and marked on the outside as BALLOT.
2. Ballots shall remain unopened until delivered to the Nominating/Election Committee Chairperson at the December meeting.
3. Election of officers shall be held by opening the ballots at the regularly scheduled meeting following the mailing of Ballots.
4. Ballots that arrive after the vote has been tallied shall not be counted.
5. Candidates receiving the plurality of votes are elected.
6. Elected officers take office January 1 following the election.
7. An officer shall hold office for one (1) year, or until removed by resignation, action of the board as per Article V Section F, or death.
8. If an officer runs for another office and is elected, the office they held before the election will

be declared vacant.

SECTION F. VACANCIES AND SPECIAL ELECTIONS

1. The officers and delegates may, if approved by two thirds (2/3) of the board present and voting, declare an office vacant if
 - A) An officer fails to attend three (3) consecutive meetings without approval of the Board,
 - B) An officer is deemed to have misused the office,
 - C) An officer resigns
 - D) An officer leaves the area, dies or is otherwise deemed by the body unable to fulfill the obligations of the office.
2. An officer being removed for any cause shall be notified, in writing, at least fourteen (14) days prior to the next scheduled meeting, where said officer will be given an opportunity to oppose such action. The body may reconsider or finalize the removal at this time.
3. A newly appointed nominating committee shall present a slate of candidates for the vacant office at the meeting following the announcement of the vacancy. A special election shall be held at that time.
4. Election shall be by voice. A plurality of the Board present and voting shall elect.

SECTION G. RE-ELECTION

This section was deleted on October 27, 2001

SECTION H. DELEGATES

1. Each active club in good standing is entitled to one (1) delegate or someone acting in their stead by written or verbal proxy to the President.
2. Each club president will submit, (preferably in writing) to the President, the name, address phone number and e-mail address (it there is one) of the club's representative to the Board. It is the club's responsibility to assure that this individual is informed of the clubs wishes on all matters to come before the Association.
3. Each delegate or an alternate must attend scheduled Association meetings that are held within 75 miles of their club's regular dance location.
 - A) Failure of either the delegate or an alternate to attend two (2) consecutive meeting will result in notification to club President of non-attendance. (The Secretary will submit in writing to the delegate and club president a notice of suspension.)
 - B) If the delegate or an alternate does not attend the meeting following notification, suspension of privileges for the club they represent shall commence immediately for a period of three (3) consecutive months. This will result in loss of voting privileges, free flyer insertion, club reports, and other advertising in the Association Publication (Bulletin).
 - C) It is the responsibility of said club to rectify the situation.

SECTION I. RESTRICTIONS

The provisions of this section were moved to Article V Section B paragraphs 3 and 4.

SECTION J. DUTIES OF ELECTED OFFICERS

1. The President will:
 - A) Preside at all Association meetings and all Board meetings.
 - B) Appoint all Committees, except the Nominating Committee, with Board approval.
 - C) Appoint a Resident Agent (Nevada Revised Statute 82.121 2 (e) and NRS 82.211 2).
 - D) Have general supervision of the Association.
 - E) Sign checks.
 - F) Be an ex-officio member on all committees, except the Nominating Committee, without vote.
 - G) Negotiate all caller, cuer, rental and other contracts.
 - H) Be responsible for keeping Bylaws and Standing Rules current.
 - I) Provide each Board member and each member club a current copy of the Bylaws and Standing Rules.

2. The Vice-President will:
 - A) Assume the duties of the President in the absence of, or at the request of, the President.
 - B) Preside if the office of President is vacant until a special election takes place.
 - C) Be chairperson of the Finance Committee and chairperson during the annual audit.
 - D) Be manager of supplies, equipment and all properties of the Association.
 - E) Oversee publicity and special events of the Association.
 - F) Sign checks.

3. The Secretary will:
 - A) Take minutes of all meetings of the Association and the Board.
 - B) Read and distribute minutes to the Board at Association meetings. Mail copies of minutes to club delegates that could not attend.
 - C) Maintain a minimum of two (2) years minutes in active files, with the balance in storage.
 - D) Notify member clubs who have not paid dues by December 1, that they will be dropped from membership if dues are not received by January 1.
 - E) Conduct correspondence of the Association as required.
 - F) Sign checks.
 - G) Maintain a file of current club rosters.

4. The Treasurer will:
 - A) Be responsible for an accurate accounting of all monies of the Association.
 - B) Receive all funds and issue receipts for same.

- C) Deposit funds in a financial Institution in the name of Square and Round Dancers of Southern Nevada, Inc.
- D) Make disbursements as authorized by check signed by the Treasurer and one other officer. Prior authorization is required for unusual or non-recurring expenses over \$50.00.
- E) Prepare and present an itemized statement of receipts and disbursements for the Association meeting and to the Board as requested.
- F) Submit books and financial statements for audit at the close of fiscal year and/or on request.
- G) Complete and file all forms and reports required by law.

ARTICLE VI MEETINGS AND QUORUM

SECTION A. MEETINGS

1. The regular meeting of the Association shall be held every other month beginning in February at a time and place agreed upon by the Board.
2. Special meetings may be called by the President or by a minimum of four (4) members of the Board. Only the matter for which the special meeting is called shall be considered at said meeting.
3. Voting in the Association shall be by Officers and delegates as instructed by their respective clubs.

SECTION B. QUORUM

A quorum for the transaction of all business of the Association shall be declared if the number of clubs represented by delegates attending a meeting is greater than 50% of the member clubs with voting privileges who dance within 75 miles of the meeting location.

ARTICLE VII BOARD

SECTION A. COMPOSITION

The Board shall be composed of the President, Vice-President, Secretary, Treasurer, Delegates, and the Standing Committee Chairpersons.

SECTION B. MEETINGS

Members of the Board shall attend all meetings unless excused by the President.

SECTION C. AUTHORITY

1. The Board shall have general administration authority.

2. No action by any member, committee, employee, or officer shall be binding upon, or constitute an expression of, the policy of the Association until it has been approved by the Board.

SECTION D. STANDING RULES

The Board shall establish Standing Rules as required.

SECTION E. INDEMNIFICATION

The Association indemnifies every Board member of all debts or obligations incurred in the discharge of duties as directed by the Board.

ARTICLE VIII STANDING COMMITTEES

SECTION A. COMMITTEES

The Standing Committees of the Association shall be: Finance, Insurance, Publications, and Publicity.

SECTION B. DUTIES OF COMMITTEES

1. FINANCE

- A) Serve as Audit Committee.
- B) Research and recommend fund raising and budget, working closely with the Treasurer.

2. INSURANCE

- A) Serve as the point of contact with the insurance carrier.
- B) Notify member clubs of their insurance reporting and payment requirements.
- C) Interface with member clubs to obtain insurance for their dancers and their dance activities.
- D) Interface with the Insurance carrier and coordinate claims.

3. PUBLICATION

- A) Publish a newsletter sponsored by the Association.
- B) Coordinate and communicate dance dates and special dates among clubs and maintain a master calendar.
- C) Maintain the newsletter's subscriber list.

4. PUBLICITY

Develop and distribute publicity for the Association.

ARTICLE IX PARLIAMENTARY AUTHORITY

Robert's Rule of Order Newly Revised, latest addition, shall apply on all questions of procedures and parliamentary law not specified in these Bylaws.

ARTICLE X AMENDMENTS

1. Amendments to these Bylaws must be submitted in writing to the Board and member clubs fourteen (14) days or more prior to the vote.
2. Voting will be by the officers and member clubs with voting privileges (or their delegates) at the regular meeting of the Association that immediately follows the written notification period.
3. Amendments become effective by a two-thirds (2/3) plurality of the votes cast.
4. Ballots as per Article V, Section E, paragraphs 1 - 4 will be accepted in place of voice votes.

ARTICLE XI DISSOLUTION

No part of the income or principal of this Association shall inure to the benefit of or to be distributed to any member, club director or officer of this Association or to any other private individual, but reimbursement for expenditures of the payment of reasonable compensation for services rendered shall not be deemed to be a distribution of income or principal. In event of dissolution of this Association its assets shall be distributed to educational organizations or institutions which qualify for tax provisions corresponding to the Internal Revenue Laws of the United States of America in effect at the time, and which organizations or institutions can best accomplish the general objectives for which this Association was organized. Said educational organizations shall be selected by a two thirds (2/3) vote of the entire voting membership in attendance.

As amended April 9, 2005

Ronald Plummer, President